

# Employment Application

Date:

Name:

Address:

City, State:

Zip Code:

Social Security Number:



Advanced Automation Technologies, Inc.  
 9701 Apollo Drive, Suite 107  
 Largo, MD 20774  
 Phone: (301) 925-4702  
 Fax: (301) 925-4884  
 www.aatinc-md.com

*An Equal Opportunity and Affirmative Action Employer*

Home Phone:  Cell Phone:

E-Mail:

Are you a U.S. Citizen?  yes  no      If not a citizen, are you an alien authorized to work in the U.S.?  yes  no

Do you have a security clearance?  yes  no      If Yes, type and date:

For what position are you applying?       Salary Desired:

When are you available?

## Education

Type of School	Name of School and Complete Mailing Address	Year Graduated	Major and Degree
High School			
College, Business, or Trade School			
Professional School			
Other			

## Military

Starting Pay:       Highest Rank Held:

Length of Service:       Ending Pay:

Present Status:

Have you ever been convicted of a crime:  yes  no

If yes, please explain

Do you have a drivers license?  yes  no

State of issue:

Have you had any accidents in the past 3 years?  yes  no      How many?

Have you had any moving violations in the past 3 years?  yes  no      How many?

Continue on the next page

# Previous Employment (list up to 3)

1.

Name of Employer:

Name of Last Supervisor:

Dates of Employment:

From:

To:

Salary:

From:

To:

Complete Address:

Phone #:

Last Job Title:

Reason for Leaving (be specific):

List the jobs you held, duties performed, skills used or learned, advancements, or promotions while you worked at this company:

May we contact your employer?  yes  no

2.

Name of Employer:

Name of Last Supervisor:

Dates of Employment:

From:

To:

Salary:

From:

To:

Complete Address:

Phone #:

Last Job Title:

Reason for Leaving (be specific):

List the jobs you held, duties performed, skills used or learned, advancements, or promotions while you worked at this company:

May we contact your employer?  yes  no

Continue on the next page

### 3.

Name of Employer:

Name of Last Supervisor:

Dates of Employment:

From:

To:

Salary:

From:

To:

Complete Address:

Phone #:

Last Job Title:

Reason for Leaving (be specific):

List the jobs you held, duties performed, skills used or learned, advancements, or promotions while you worked at this company:

May we contact your employer?  yes  no

Skills:

Typing:

Computer:  PC  Mac  Both

Applications (list all that apply):

Other Skills:

### Please list 3 business-related references

Name			
Position			
Company			
Telephone			

Use this space to add any additional information necessary to describe your full qualifications for the position which you are applying:

Continue on the next page

**The following statements are a part of this application. Please read them carefully.**

I understand that should I become employed by Advanced Automation Technologies, Inc. (AAT), I will be required in accordance with the Immigration Reform and Control Act of 1986, to provide, on my first day of employment, documents providing proof of my identify and employment eligibility status. I acknowledge that this verification is a condition of employment.

I understand AAT's offers of employment are limited to those contained in written offer letters to prospective employees. Any verbal discussions of terms or conditions of employment by company representatives are not binding. I understand that no representative of AAT is authorized to state or imply that a contract for employment shall exist between the company and me.

I authorize AAT to obtain information concerning me from previous employers, school officials, credit reporting agencies, and others; and I release any person or entities from any and all liability in connection with providing or obtaining such information. I certify that all information provided to the company by me on this application and resume is true, complete, and correct to the best of my knowledge.

I understand that any willful omission, falsification, or misrepresentation may constitute grounds for denial of employment offer or termination of employment. I understand that I am free to resign at any time, just as the company may terminate me at any time for any reason not prohibited by law and as prescribed within AAT's Employee Policy Handbook. No representation to the contrary, oral or written, has been made to me by anyone.

I understand, under Maryland law, an employer may not require or demand any employee to submit to take a polygraph, lie detector or similar test or examination as a condition of employment. Any employer who violates this provision is guilty of a misdemeanor and subject to a fine.

**Acknowledgement: The applicant acknowledges that he/she has read the statements included in this application by his/her signature below.**

Signature:

**Advanced Automation Technologies, Inc. is an equal opportunity affirmative action employer committed to excellence through diversity. Employment offers are made on the basis of qualifications, and without regard to race, sex, religion, national or ethnic origin, disability, age, veteran status, or sexual orientation.**